

Supporting Pupils through Every Child Counts

Accreditation Opportunities: Information and Registration Form

Edge Hill University are offering you an opportunity to study for accreditation that is linked directly to the work you are already doing as part of your mathematics or literacy interventions. You can choose from two modules:

- ECC 1000 Supporting Mathematics Learning through Every Child Counts
- ECC 1001 Supporting Literacy Learning through Every Child Counts

Or you can study both if you are taking part in mathematics and literacy interventions.

How do I do this?

You will attend your ECC training course and gain new knowledge and understanding. You will teach the lessons in your school. You will keep your notes and records. Then you will study online with us and then follow the guidance we give you to put together a piece of writing and a portfolio that you can submit and gain 20 University Credits at Level 4.

How much does it cost?

The current charge for this course is shown on our website: <https://everychildcounts.edgehill.ac.uk/accreditation/>
Sometimes students pay for themselves, and sometimes their schools pay the fee for them.

What can I use the credits for?

- You can use them in discussions with your line manager about your Professional Development, to demonstrate how you have continued to learn.
- You can use them in your CV if you are applying for a new job.
- You can normally use the credits to be exempt from modules on the Foundation Degree in Professional Development at Edge Hill University: <http://www.edgehill.ac.uk/study/courses/professional-development>
- Other Universities may accept the credits if they are relevant to the learning outcomes of the programme you are applying for.

Will I be able to study at this level?

If you have Level 2 or equivalent qualifications in English or Maths and if you are working in a school and feel confident expressing yourself both verbally and in written forms, you will most likely be able to access Level 4. Some people feel anxious about working at this level but you will be guided as to the style and how to write. If you are unsure, have a look at the guidance and see how it fits with what you are currently doing.

Who will help me?

As soon as you are registered an Edge Hill tutor will contact you and welcome you. Your tutors will give you all the guidance you will need to work towards this accreditation. The Learning Services department can help you with developing the skills you need to study.

What will I do online?

- You will be told when your group of students will start their course – this will be straight after a half-term holiday.
- You will be given a user name and password, which give you online access to the Learning Services department and Edge Hill University tutors.
- For the next 6 weeks you will have weekly, short online tasks and discussions with your tutors and your fellow practitioners from across the country. You will share your experiences, observations and ideas. We suggest you set aside a couple of hours a week for this study.
- You will have access to the Edge Hill University library where you can read books and other resources online or in digitised form. You will be able to request postal loans of books free of charge.

What will I have to write?

- After the 6 weeks of online work you need to submit a short piece of writing, of about 2500 words, that analyses an aspect of your Every Child Counts work. You will accompany this writing with some evidence such as photographs and documents from your teaching.
- There is a great deal of support for you with this writing and your personal tutor will give you individual guidance and feedback. There are examples from previous students' work for you to read. Your tutors can read drafts of your writing and comment and they will answer your individual queries. You can also have a telephone tutorial with your personal tutor.

You can choose from:

1. A pupil study
2. An aspect of mathematics or literacy you have learned about
3. An aspect of your approach to helping pupils to develop their mathematics or literacy skills.

How long does it take?

You can decide – you can take up to 12 months to hand in your final written work.

Keeping a reflective journal

The most useful thing you can do to support your studying is to keep a **reflective journal** about your ECC work. Your journal will give you your best source of evidence for your portfolio. It is a record of your **learning journey**.

'We reflect in order to learn something, or we learn as a result of reflection' Moon, J (1999)

Reflective journals can be kept in any way that suits you and we would urge you to start one as soon as possible! Getting into the habit of writing notes and then reflecting on those notes takes self-discipline, but it will pay off when you come to do your writing. It is difficult to remember things that happened at the beginning of the programme if you don't write them down.

- Take notes during the training sessions.
- Take notes during any meetings
- During and after your lessons jot down anything you notice about:
 - the children's learning
 - the mathematics, reading or writing
 - the language
 - the lesson plans and the resources
 - your teaching
 - how you are organising your lessons
 - how the programme is running in your school.
- Keep notes when you read anything to do with your ECC work.
- Jot down any questions as they occur to you.

When you have a chance, go back over your notes and *reflect* on what you have written.

How do I get started?

Complete the registration form and send it to the address below.

Payment

Payment of tuition fees is required at the same time as your registration and is payable via the online store at <http://ehu.ac.uk/ecclevel4>

Any questions?

If you need to know anything else, please contact us.

Email: ecc@edgehill.ac.uk Telephone: 01257 517190

Every Child Counts
Edge Hill University
Woodlands Centre
Southport Road
Chorley
Lancashire
PR7 1QR

**Registration Form for
Professional Development 2016/2017**

If you have studied at Edge Hill before, please state your Student ID Number:

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*Partner Code: **29**

*Partner Name: **EVERY CHILD COUNTS**

(*for office use only)

Please complete this registration form in full. The information marked with * is the minimum mandatory information required by the University. We will need to contact you if you do not provide this information. If you need any assistance with completing this form, please contact us using the details below. Thank you.

1. Personal Details

*Surname:		*Title (<i>Mr, Mrs, Miss, Ms, etc</i>):
*First Names:		Previous Surname (if applicable):
*Gender:	*Date of Birth:	*Nationality:
*Home Address:		
*Postcode:	*Country of Permanent Residence:	
Home telephone:	Mobile:	
Email:		

2. Award and Module Details

*Please select **one** option below:

UNDERGRADUATE - *Module Code: ECC 1000 Supporting **Mathematics** Learning through Every Child Counts

UNDERGRADUATE - *Module Code: ECC 1001 Supporting **Literacy** Learning through Every Child Counts

3. Employment

Occupation: _____ *Employer: _____ *Employer's address: _____ _____ _____ Postcode: _____ Employer's telephone number: _____ If teaching, please state age range: _____	Type of school/setting (<i>please tick as appropriate</i>): <input type="checkbox"/> Primary <input type="checkbox"/> Secondary <input type="checkbox"/> Early Years <input type="checkbox"/> Special <input type="checkbox"/> Pupil Referral Unit <input type="checkbox"/> Secure Unit <input type="checkbox"/> Other Number of years teaching experience: _____
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<p>Signature to verify that the employer has agreed to support this training</p> <p>*Signature: _____</p> <p>*Date: _____</p>	<p>* Please confirm who your Local Authority is in the space below</p>
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4. Study Background

*Do you hold Qualified Teacher Status? Yes No If yes, please state your DCSF/ GTC number: _____

Have you previously studied a higher education course (ie above A level) in the UK for at least 6 months? Yes No

*Please state your highest current qualification: _____

Examples: GCSE, NVQ 2, NVQ 3, A level, Foundation Degree

Postgraduate examples: BA, BSc, PGCE, PhD

5. Equal Opportunities Monitoring Data

Edge Hill University uses this information to monitor our equal opportunities and widening participation policies. This information is used solely for statistical purposes. **If you prefer not to provide this information, please tick 'Decline information'.**

5a. Disability

Do you have a disability? Yes No Decline information

Are you in receipt of Student Disability Allowance? Yes No Decline information

What is the nature of your disability? _____

5b. Ethnic Group

Please choose from the terms printed here the one which you feel most nearly describes your ethnic origin:

10. White, Black or British

21. Caribbean

22. African

29. Other

Asian or Asian British

31. Indian

32. Pakistani

33. Bangladeshi

34. Chinese

39. Other Asian background

Mixed

41. White/Black Caribbean

42. White/Black African

43. White Asian

49. Other Mixed background

80. Other Ethnic background

98. Decline Information

6. Fees

Please pay online: <http://ehu.ac.uk/ecclevel4>

Both payment and this completed form are required for your registration.

7. Declaration



I confirm that the information given on this form is accurate and complete and no information requested or other significant information has been omitted. I understand that this information is subject to the provisions of the *Data Protection Act 1998*.

*Signature: _____

*Date: _____

For office use only

Edge Hill Staff Signature: _____

Date: _____

Entered on SID: _____

Date: _____

Please return your form to:

Post: Every Child Counts, Edge Hill University, Woodlands Centre, Southport Road, Chorley, PR7 1QR

Email: ecc@edgehill.ac.uk

Contact: 01257 517190