**Welcome to the weekly mentor, trainee and link tutor briefing from the Department of Primary and Childhood Education**

**Undergraduate Year 1 Introductory Week 1**

Hello and welcome to your week 1 email.

My name is Cath Heys and I am the Profession Practice Quality Lead (PPQL). I hope you're all really excited to be starting your 1st year placement! I will be sending weekly communications to keep you all up to date with support, links and messages.

**Mentor Training**

All mentors are required to complete two steps of  Mentor training, as part of  the Partnership agreement.

by completing the [Core Mentor training online here](https://sites.edgehill.ac.uk/mentorspace/core-mentor-training/) at a time that is convenient for yourself  and by attending a short 30 minute briefing on the specific expectations for this group of trainees, choose one of the dates below and click on the link to register and receive the link to Online Teams briefing.  We look forward to meeting you.

[Booking Link: 07 December 2023 3.30pm- 5.00pm](https://events.teams.microsoft.com/event/d7041b14-f18a-44e3-ae46-b545b7ce53f8@09358691-4d8e-491c-aa76-0a5cbd5ba734)[Booking Link: 08 December 2023 1.30pm- 3.00pm](https://events.teams.microsoft.com/event/6b46c228-5503-4a73-8694-0418e993c4e4@09358691-4d8e-491c-aa76-0a5cbd5ba734)[Booking Link: 11 December 2023 3.30pm-5.00pm](https://events.teams.microsoft.com/event/732cee4e-dd0e-440e-8988-0324000c1c78@09358691-4d8e-491c-aa76-0a5cbd5ba734)

**Mentor Space**

Here is the link to the Year 1 Mentor Space where you will find all the documentation and guidance needed for weekly development session forms, lesson observation guidance and much, much more! You will also find the placement handbook here which is full of information to support you throughout your 7 weeks in school.

<https://sites.edgehill.ac.uk/mentorspace/category/primary-5-11-introductory/>

**Weekly intended curriculum expectations linked to CCF:**

Week 1 WDS form from the Mentor Space in the weekly documents found here <https://sites.edgehill.ac.uk/mentorspace/category/primary-5-11-introductory/>

The subject specific components are [Subject specific component tracker](https://sites.edgehill.ac.uk/mentorspace/files/2023/11/5-11-Subject-Component-Tracker.docx)

* The curriculum strand components linked to the CCF for week 1 on the WDS:

To understand the legal and moral responsibilities of teachers to provide a high-quality education and to make reasonable adjustments as required.

* To know that there are strategies and provision that can address inequalities and to implement them when on Professional Practice.
* To understand that effective relationships is easier when pupils believe their feelings are understood.
* All children have a legal and moral right to a high-quality education which values them as unique individuals and enables them to fulfil their potential academically and socially
* Knowing who to contact with any safeguarding concerns and having a clear understanding of what sorts of behaviour, disclosures and incidents to report.
* Know the difference between formative and summative assessment and how these are used.

**Research and resources:**

DfE, 2023. *Keeping children safe in education.* Statutory guidance for schools and colleges. London: DfE

**Observation of experts to support training suggestions:**

During Induction please make sure trainees are introduced to key staff. Please make sure that they know who the DSO is in school and how to contact them.

**Link tutors**

I have added you all to a Teams group so you can ask and answer questions and support each other during this placement.

Can you all ensure you have made contact with the trainees you are working with, so that they are confident about their point of contact. Please set up meetings with the mentors to introduce yourself?

**Trainee Catch Up**

Each week I will meet with trainees online. We can discuss any placement queries they may have. Please feel free to drop into the session if you need to. This week it will be on Thursday 7th December at 4:30pm. This is the link

<https://eu.bbcollab.com/guest/810873a45d2f468a9c197b1addd36e7f>

Enjoy your first week everyone.

Cath Heys

Year 1 Professional Practice Quality Lead

Primary Undergraduate Programme (FT)