| Trainee placement information | Week 1 |
| --- | --- |
| Name of trainee |  | Trainee ID No |  |
| Name of mentor |  | Professional practice phase |  |
| Name of link tutor |  | School/setting name |  |
| Programme |  | Week beginning | Enter date |
| Attendance this week | M AM [ ]  M PM [ ]  | T AM [ ]  T PM [ ]  | W AM [ ]  W PM [ ]  | T AM [ ]  T PM [ ]  | F AM [ ]  F PM [ ]  |

| **Curriculum for the week:** Please refer to [EHU ITE Curriculum](https://sites.edgehill.ac.uk/mentorspace/curriculum/) guidance as appropriate. |
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| Trainee to address the statements below and discuss with the mentor in the Weekly Development Meeting  |
| **SK** | **Refer to Subject Component Grid for Core and Foundation Subject Knowledge Focuses** |
| HE | Understand that they should take a lead role in promoting inclusion and equality and celebrating difference within their class/key stage and ensuring their staff team meet professional responsibilities in relation to legislation including The Equality Act, 2010. |  |  |
| HPL | Understand how the SEND Code of Practice and provision mapping is implemented within their school and the role of the SENCO and the class teacher in this. | HPL | Know how to lead the team in order to promote an environment that can support children’s learning so that prior knowledge is accounted for through pre-school experiences and children’s interests. |
| PB | Know who to contact with any safeguarding concerns and having a clear understanding of what sorts of behaviour, disclosures and incidents to report.  | PB | To know about school documentation and processes available for referring children in need to outside organisations. |
| Discussion has taken place. | [ ]  Yes | [ ]  No |

| **Summary of feedback discussion including progress towards development targets** |
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|    | *Evidence of progress against EHU ITE curriculum which may include:** High expectations and managing behaviour.
* How pupils learn, classroom practice and adaptive teaching.
* Subject knowledge and curriculum.
* Assessment.
* Professional behaviours.
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| **Future development targets** |
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| **Areas for development** | **Using the EHU ITE curriculum what opportunities have been agreed? E.g., opportunities to rehearse, observe/ deconstruct experts**  |
| *E.g. Increase pupil engagement and participation in lessons.* | *Use of talk partners. Observation of class teachers.* |
|  |  |
|  |  |
|   |  |

| **Have strategies for workload been discussed?**  | [ ]  **Yes** [ ]  **No** |
| --- | --- |
| **Actions or follow up (if needed)** |
|  |

| **Has the trainee’s wellbeing been discussed?**  | [ ]  **Yes** [ ]  **No** |
| --- | --- |
| **Actions or follow up (if needed)** |
|  |

| **Current progress through the curriculum to proceed? Please tick** |
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| [ ]  Trainee is making sufficient progress through the curriculum.  |
| [ ]  Trainee is making sufficient progress through the curriculum, but this has required additional support. | Please note the additional support. For example, a reduction in teaching load, additional meetings, use of team-teaching etc. |
| [ ]  Trainee is not making sufficient progress through the curriculum. A Progress Support Plan should be considered. |

| Mentor signature |  |
| --- | --- |
| Trainee signature |  |