

Initial Teacher Training (ITT): Reform Funding

Guidance for organisations seeking funding to support the ITT reforms

May 2023

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Background and context

In May 2022 the Department for Education (DfE) published guidance on the funding to aid in the delivery of reformed Initial Teacher Training (ITT) courses leading to the award of Qualified Teacher Status (QTS) from the 2024/25 academic year onwards.

This publication is an update to the May 2022 guidance. It provides minor updates to the set-up grants and sets out further detail on the delivery grants.

Following the accreditation process, newly accredited providers of ITT will be eligible to apply for multiple funding streams to help them deliver the new ITT requirements. These funding streams seek to support with the costs related to course set-up ahead of delivery, establishing lead mentor functions and intensive training and practice. Placement schools will also be able to access grant funding to support with the new training requirements of school-based mentors.

Funding will be administered under Section 14(1) of the Education Act 2002.

Who is this guidance for?

Newly accredited providers and their school partners who wish to apply for funding to support them to develop and deliver ITT courses leading to QTS from the 2024/25 academic year. This covers all routes leading to QTS (undergraduate, postgraduate fee funded and postgraduate salaried), with the exception of the Assessment Only route to QTS.

If you are a newly accredited ITT provider and do not want to apply for funding, you do not need to take any further action.

Section 1 – set-up grant

The set-up grant is a one-off grant of up to £25,000 for providers awarded accreditation in 2022, and was devised to support those providers with the delivery of the recommendations as set out in the government response to the market review. The grant was designed to recognise the additional cost to providers of establishing ITT courses which meet the new Quality Requirements ahead of 2024.

Applications for the set-up grant closed on the 9 February 2023.

What can it be spent on?

Although there is not a set criteria list or specified amounts for how the set-up grant should be spent, below is a list of suggested activities that the grant can be used on, but is not limited to:

- resourcing e.g., hiring of extra staff or overtime of current staff
- costs associated with extra administration
- education consultants or specialists
- costs associated with new curriculum development
- costs associated with partnership development

It should also be noted that the set-up grant **cannot** be spent on the following provider related activities:

- travel
- hospitality
- marketing

Conditions of this funding

Set-up funding is strictly for additional activity an accredited provider needs to undertake to meet the new ITT requirements. It cannot be used for business-as-usual activity and must not duplicate any other government funding. There are three conditions of funding in addition to the standard grant terms & conditions.

- 1. Providers will be required to engage in all stage 2 quality assurance processes as requested by DfE.
- 2. Providers will be required to maintain any other existing ITT provision (for example, Early Years or Further Education ITT) that they run alongside ITT courses which lead to QTS.
- 3. Providers will also be expected, in addition to the financial information request in the grant terms and conditions, to provide DfE with financial data detailing

income and expenditure distribution related to Initial Teacher Training activities.

Failing to meet these conditions of funding will impact a provider's ability to access other ITT reform funding.

I have received the set-up grant – what happens next?

Providers' expenditure plans have been assessed as part of the application process. We recognise that actual spending may differ from that outlined in the application process. Actual expenditure information will be collected as part of our end of financial year assurance processes. As set out in the grant offer letter, providers need to provide the department with detail of actual spend for each financial year covered by the grant, along with the final reporting form (Annex J). Annex G(i) templates will need to be externally audited on the providers' behalf before being sent to the department. Both Annex J and the relevant Annex G return must be submitted by 30 June 2023 for 2022-23 and 30 June 2024 for 2023-24.

The department will contact providers in advance of these deadlines.

Providers who chose to spend grant funding on ineligible activities will be liable for a grant clawback and this could impact their eligibility for future ITT delivery grants.

Future funding

This set-up cost funding is a one-off, time-limited grant. Providers will not receive any future funding in relation to set-up costs now that the 2022 accreditation process is over.

Section 2 – delivery grants

To support the delivery of the recommendations as set out in the <u>Government Response</u> to the ITT Market Review, providers who have been awarded accreditation in 2022, and their placement school partners, are eligible to apply for delivery grant funding for the 2024/25 academic year; when they are first expected to deliver the new Quality Requirements. The 2024/25 ITT criteria will include the updated Quality Requirements which are available at Annex A of the <u>stage 2</u> guidance.

There are three funding grants available:

- lead mentor grant
- intensive training and practice grant
- · general mentor training grant

Providers who wish to apply for any of the delivery grants must have fully engaged in stage 2 of the accreditation process. Providers will also be expected, in addition to the financial information request in the grant terms and conditions, to provide DfE with financial data detailing income and expenditure distribution related to Initial Teacher Training activities. This data will be treated in confidence and used to support the department's understanding of funding models across the sector. The data will not be used for any accountability purposes. More detail on the financial data collection is available within **Section 3** of this document.

The grant funding guidance set out below applies to funding across the **2024/25** academic year only¹ (between 1 September 2024 and 31 August 2025) and includes more detail on each of the funding streams, including how each grant will be distributed, and guidance for undergraduate courses. Providers are able to incur costs ahead of the start of the academic year, as long it is not incurred before the start of the 2024-25 financial year.

This document will be updated in spring 2024 with details on how to apply, including detail on what information and evidence is required to allow time for applications to be submitted and processed before the delivery of new ITT courses in 2024/25.

Grant funding should not replace existing funding arrangements between accredited ITT providers and their partners, including placement schools. Funding is strictly to support specified activity and cannot duplicate another source of government funding. Providers who received an ITT set-up grant and/or a partnership grant must have satisfied DfE's assurance procedures and funding conditions to access the ITT delivery grant funding. All delivery grants will be paid in arrears and each one has specific grant conditions, in

¹ Funding for the three delivery funding grants is for the 2024/25 academic year only. Funding beyond the 2024/25 academic year is dependent on future spending reviews and therefore not confirmed.

addition to the standard grant terms and conditions.

Lead mentor grant

<u>Lead mentors</u> play an important part in ITT as experts in their subject areas and possessing a deep knowledge of the trainee curriculum so they can give support to ITT trainees and the mentors working with them.

Accredited providers can claim funding to help with the costs associated with introducing the new lead mentor role. This funding is designed to help providers with the cost of lead mentors taking the time they need to train and carry out their role. The role of the lead mentors includes:

- oversight, supervision and quality assurance of other mentors
- design and delivery of training for other mentors
- close working with trainees during intensive training and practice and the design of such elements
- oversight of trainee progress throughout the year and identification of interventions or modifications where required
- in addition, providers may delegate other appropriate functions to lead mentors; for example, the opportunity to work on the design of training curricula relevant to the lead mentor's expertise

Providers can claim this funding at the end of the 2024/25 academic year for lead mentors who are working with trainees who meet all of the following conditions:

- started their initial teacher training at any time between 1 August 2024 and 31 May 2025
- are on undergraduate or postgraduate courses
- are full-time or part-time
- are on a course leading to qualified teacher status (QTS), with the exception of Assessment Only courses

How much funding is available to providers

The amount of funding is the same if lead mentors are responsible for 1-year postgraduate courses or 3-year undergraduate courses. 4-year undergraduate courses will receive increased funding due to the increased school placement requirement.

Postgraduate and undergraduate trainees

Funding Available	Funding Period	Recipient of Funding	How is it paid
£9,514 per lead mentor or mentor leadership team (1 lead mentor to a minimum of 25 trainees. This is a ratio of 1:25)	Academic year 2024/25	Providers who have been successfully accredited in 2022	Payments will be made in arrears based on the numbers of lead mentors and trainees Providers will be able to claim funding at the end of the 2024/25 academic year

Within the ratio of 1:25, there is no limit on the number of lead mentors to trainees that providers can claim for. If providers have less than 25 trainees, they can claim £9,514 overall for one lead mentor.

Providers will not always have trainee numbers that can be divided neatly by multiples of 25. Providers may claim for an additional lead mentor where there are 15 or more additional trainees above the 1:25 ratio cut-off. For example, a provider needs 40 (25+15) trainees to claim for two lead mentors; and 65 (50+15) trainees for three lead mentors.

The table below shows an example of how funding works for up to 264 trainees.

Number of trainees	Maximum amount of funding available (postgraduate trainees)	Maximum amount of funding available (undergraduate trainees, 3-year course)	Maximum amount of funding available (undergraduate trainees, 4-year course)	Units of funding
1 to 39	£9,514	£9,514	£11,894	1
40 to 64	£19,028	£19,028	£23,788	2
65 to 89	£28,542	£28,542	£35,682	3
90 to 114	£38,056	£38,056	£47,576	4
115 to 139	£47,570	£47,570	£59,470	5
140 to 164	£57,084	£57,084	£71,364	6
165 to 189	£66,598	£66,598	£83,258	7
190 to 214	£76,112	£76,112	£95,152	8
215 to 239	£85,626	£85,626	£107,046	9
240 to 264	£95,140	£95,140	£118,940	10

How to claim funding

For postgraduate courses, providers can claim funding for the lead mentor role at the end of the 2024/25 academic year. When providers make a claim, their trainees should be registered with the Department for Education, this includes recording where each trainee undertook their school placements during their course. Provider's trainee registration data will be checked to make sure that the number of trainees that started their training is accurate. Payments for lead mentor funding for the 2024/25 academic year will be made between September 2025 and January 2026. Providers with part-time postgraduate trainees on a 2-year course can claim at the end of the 2025/26 academic year. Payments will be made between September 2026 and January 2027.

Undergraduate programmes

For undergraduate courses starting in the 2024/25 academic year, providers can claim for undergraduate lead mentors at the end of the 2024/25 academic year. Payments will be spread across multiple years rather than up front, with the largest proportion of funding paid in year one. If providers have a mix of undergraduate course lengths, the payment in the first year will be the same regardless of course length.

The table shows an example of how funding will be paid to these courses based on 1 unit of funding².

Course	Year 1	Year 2	Year 3	Year 4
3-year undergraduate course	£4,757	£2,379	£2,379	N/A
4-year undergraduate course	£4,757	£2,379	£2,379	£2,379

Conditions of this funding

Lead mentor funding is only to be spent on the costs associated with the lead mentor role, which are set out in the 2024/25 ITT criteria, which will be published in September 2023. This includes the minimum expectation that a lead mentor will spend 30 hours in training activities over the course of a year and oversee general mentors and other aspects of the ITT programme.

² Overall funding paid for undergraduate is slightly different to postgraduate. This is due to the rounding of figures for the spread of multiple payments.

Lead mentors who are employed by schools or lead partners

Lead mentors may be employed by the accredited provider, their lead partner or by a partner school. Where lead mentors are employed by a school/lead partner, providers must pass on the funding for lead mentors. Providers will need to decide how much they give to the school/lead partner in a way that reflects how responsibilities are shared.

Replacing lead mentors during the academic year

If a lead mentor is replaced during the academic year, providers may only claim funding for one set of lead mentors, relating to the 1:25 ratio outlined above, in each academic year. For example, if a lead mentor starts but then cannot continue with their role as a lead mentor, providers can still include them in the 1:25 ratio when they claim funding. If providers replace the existing lead mentor with a new one during the 2024/25 academic year, providers cannot claim more funding for the new lead mentor.

All lead mentors must meet the minimum training requirements.

Funding conditions relating to ITT trainees

The following conditions relates to trainees:

- providers cannot include any High Potential Initial Teacher Training (HPITT) trainees in the 1:25 ratio to claim this funding, as there is separate funding available for HPITT
- funding also cannot be claimed for trainees doing Assessment Only programmes

Trainees that defer or withdraw from ITT

Depending on when a trainee defers or withdraws from their ITT programme, they can still count towards the 1:25 ratio for lead mentor funding. Trainees will be included in the 1:25 ratio if they:

- deferred in a previous academic year and then return to their ITT in the 2024/25 academic year for any amount of training
- start their training in the 2024/25 academic year, but then defer or withdraw later in the year³

How to apply

Details on how to apply for this funding will be issued in Spring 2024. Providers must wait

³ If funding is confirmed beyond the 2024/25 academic year, providers must not count trainees who have deferred, to avoid double funding.

for all trainees to start the ITT course for them to be included in the ratio of trainees to lead mentors they are claiming for. Payments will be made between September 2025 and January 2026.

Intensive training and practice grant

This funding is dedicated to helping providers with the costs of delivering the new <u>intensive training and practice</u> element as set out in the 2024/25 ITT criteria. The funding is designed to help with the cost of creating and delivering IT&P to trainees.

This element will be delivered by teaching experts to give trainees more focus on:

- specific areas of the ITT curriculum
- applying their learning to practical classroom situations
- getting continued feedback from subject specialists and other experts

Accredited providers are responsible for developing an intensive training and practice element for their trainees. The National Institute of Teaching have published an evaluation <u>report</u> on a pilot of intensive training and practice undertaken by the National Institute of Teaching and other providers.

How much funding is available to providers

The amount of funding will be based on the number of trainees starting their ITT course in the 2024/25 academic year. Funding per 6 weeks (undergraduate) or 4 weeks (postgraduate) of intensive training and practice has been calculated on a per trainee basis. Funding cannot be claimed for trainees undertaking an 'Assessment Only' programme.

Funding Available	Funding Period	Recipient of Funding	How is it paid
£204 per trainee for	Academic year	Providers who have	Payments will
postgraduates	2024/25	successfully been	be made in
		accredited in 2022	arrears based
£298 per trainee for			on number of
undergraduates ⁴			trainees and ITT
			course starts
			Providers will be
			able to claim
			funding when
			the trainee
			finishing their
			ITT course

For example, a provider who has 50 trainees on undergraduate ITT courses and 50 trainees on postgraduate ITT courses, and they all start their training in the 2024/25

⁴ Funding is available for undergraduates who commence their course in 2024/25, and not trainees who are part-way through their course.

academic year, can claim:

- £10,200 for postgraduate trainees (£204 per trainee x 50 trainees)
- £14,900 for undergraduate trainees (£298 per trainee x 50 trainees)

The provider in this example can, therefore, claim a total of £25,100 towards the costs of creating and delivering an intensive training and practice element.

How to claim funding

Providers can only claim this funding for trainees starting their ITT in the 2024/25 academic year. Providers can make a claim depending on when their trainees finish their ITT course. For example, providers with:

- postgraduate trainees on a 1-year course can claim at the end of the 2024/25 academic year
- part-time postgraduate trainees on a 2-year course can claim at the end of the 2025/26 academic year
- undergraduate trainees on a 3-year course can claim at the end of the 2026/27 academic year
- undergraduate trainees on a 4-year course can claim at the end of the 2027/28 academic year

When providers make a claim, their trainees should be <u>registered with the Department for Education (DfE)</u>, this includes recording where each trainee did their school placements during their course. Providers' trainee registration data will be checked to make sure that the number of trainees that started their training is accurate. More detail will be published in Spring 2024 on how to claim this funding, including what evidence providers will be asked to provide once a claim is made.

Using the funding

Providers should use this funding to support the costs of creating and delivering an intensive training and practice element for their ITT course. This funding cannot be spent on paying for lead mentors' time to prepare and deliver intensive training and practice if the training provider is also claiming for this element within lead mentor funding.

This funding can be used for:

- paying schools to deliver the 'in-school' element of intensive training and practice
- paying for the time subject specialists and other experts spend on preparing an intensive training and practice element
- paying for subject specialists and other experts to deliver this element to trainees

Providers have the discretion to pass on any or all of this funding to partner schools if they are helping to create and deliver this element to trainees, but it must not duplicate other government funding.

Conditions of this funding

This funding can only be spent on the costs associated with intensive training and practice, which are set out in the 2024/25 ITT criteria, which will be published in September 2023. This includes the expectation that trainees will spend a minimum of 4 weeks (6 for undergraduates) in intensive training and practice and will receive a minimum of 4 hours of expert support.

Providers can claim this funding if their trainees:

- started their training at any time between 1 September 2024 and 31 May 2025
- are on a course leading to qualified teacher status (QTS)
- are full-time or part-time
- are registered with DfE

Trainees that defer or withdraw from ITT

Providers can claim this funding if a trainee starts their training for the first time in the 2024/25 academic year, but then defers or withdraws later in that same academic year.⁵

Providers cannot claim this funding for a trainee if:

- they have deferred before the 2024/25 academic year and
- returned to their training at any time during the 2024/25 academic year

For example, if a postgraduate trainee starts their ITT training in October 2023 and decides to defer during that year and return to their training in January 2025, the trainee's provider cannot claim the £204 to cover the cost of intensive training and practice for that trainee.

Undergraduate trainees

Providers can only claim this funding for undergraduate trainees starting their first year of training in the 2024/25 academic year. Funding will be paid to providers when their undergraduate trainees finish their ITT course.

⁵ If a trainee does defer during the 2024/25 academic year, providers can claim this funding but they cannot claim when they return.

How to apply

Details on how to apply for this funding will be issued in Spring 2024. Providers must wait for all trainees to start the ITT course in order to claim funding.

General mentor training grant

As confirmed in the <u>Government Response to the ITT Market Review</u> and as set out in the Quality Requirements, in the 2024/25 academic year (between 1 September 2024 and 31 August 2025), schools that offer ITT placements will need their mentors to complete 20 hours of initial mentor training with an accredited training provider.

Therefore, ITT providers must deliver a mentor training programme of 20 hours to all mentors working with trainees from September 2024. This should include content on the mentor role and skills, the ITT core content framework and its underpinning evidence, and the ITT curriculum which the trainee will be following. Providers should consider prior learning of mentors and, in some cases a shorter or adapted training programme can be offered. Schools can claim for the actual hours of training undertaken by the mentor to a maximum of 20 hours.

This funding will help with the cost of teachers being away from the classroom while they train. This could include:

- paying for someone to take over lessons while a teacher is training
- paying for someone to teach if a teacher takes time off in lieu to train
- overtime payment to the teacher, if they are training outside of normal working hours (teacher workload should be carefully considered in such cases)
- paying for any costs that come from reducing a teacher's other responsibilities so they have time to train

This funding applies to schools that:

- offer placements to ITT trainees, including independent schools and further education organisations
- have mentors working with ITT trainees who started their training at any time between 1 September 2024 and 31 May 2025

How much funding is available to schools

The amount of funding schools will receive depends on:

- the location of the school (recognising the different costs in different areas of the country)
- how many hours a teacher has spent training to be a mentor (which can be up to a maximum of 20 hours)

Find out what location your school is in at **Annex A**.

For each mentor that completes the full 20 hours of training, the table below sets out how much a school can claim. If a mentor undertakes fewer than 20 hours of training, the funding is calculated per hour. For example, if a mentor in a school outside London completed 10 hours of training, the school can claim £438 (£876/2).

Funding Available	Funding Period	Recipient of Funding	How is it paid
Up to £876 (£43.80 per hour) — for schools outside of London (the rest of England)	Academic year 2024/25	Schools who host ITT trainees	Payments will be made in arrears based on the number of hours of training
Up to £902 (£45.10 per hour) — for schools in the Fringe region (the area between Outer London and the rest of England)			Schools will be able to claim this funding at the end of the 2024/25 academic year
Up to £965 (£48.25 per hour) — for schools in Outer London			
Up to £1,072 (£53.60 per hour) — for schools in Inner London			

How to claim funding

Schools will be able to claim this funding at the end of the 2024/25 academic year and will be paid in arrears between September 2025 and January 2026. When schools make a claim, DfE may ask for evidence of:

 a mentor's employment at the school, such as a copy of their employment contract or payslips from the 2024/25 academic year

- arranging placements at their school for ITT trainees, such as communication with providers to organise this
- the hours of initial mentor training

Conditions of this funding

For a school to claim this funding, the mentor must:

- undertake up to 20 hours of initial mentor training
- mentor at least one trainee

Mentor training typically takes place at the start of the academic year or during the preceding summer term. In some instances, training can take place later than the start of the autumn term due to some courses starting later. Teachers can undertake their initial mentor training between 1 April 2024 and 31 May 2025 for courses starting in the 2024/25 academic year.

Mentors who cannot continue with mentoring

A school can claim funding when a mentor does their initial training between 1 April 2024 and 31 May 2025, starts mentoring a trainee but then cannot continue mentoring due to unforeseen circumstances. The school should arrange a new mentor for the trainee. The school can also claim funding for both mentors if they both did their training between 1 April 2024 and 31 May 2025.

A school cannot claim funding if a mentor completed their training but does not work with a trainee, unless this is due to trainees withdrawing before mentoring could start.

Mentors training with different providers

Each ITT provider can develop their own mentor training, which can result in different training for mentors working with different providers. If a school hosts trainees from different providers, a teacher acting as a mentor might have to undertake their initial mentor training with each provider, but the accredited provider will consider prior training when deciding what aspects of their mentor training a mentor should complete.

Schools can claim funding for the time a teacher spends training at each provider.

For schools to claim this funding, a mentor must have worked with a trainee who started their ITT in the 2024/25 academic year (between 1 September 2024 and 31 May 2025). Schools must ensure a trainee has one dedicated mentor during their placement. Other teachers may support elements of the trainee's placement, but schools can only claim funding for the training time of the trainee's dedicated mentor.

This funding is not available to schools if a mentor only works with high potential

initial teacher training (HPITT) trainees, as funding is provided separately for such mentors.

Trainees that defer or withdraw from their training

Schools can claim mentor funding if a mentor works with a trainee who:

- deferred in a previous academic year and then returns to their course in the 2024/25 academic year for any time on school placement
- defers or withdraws after a mentor has started their initial mentor training – mentors can still continue with their training if they commit to being a mentor in the following academic year

Schools cannot claim funding if a trainee withdraws or defers before a mentor starts their training.

How to apply

In Spring 2024, schools and providers will receive further details on how and when to apply for this funding grant, including what documentation will be required to do so, allowing enough time for applications to be processed before the delivery of the new ITT courses in the 2024/25 academic year.

Section 3 – Timelines, financial data collection and grant assurance

Introduction

The ITT reform delivery grants available within the 2024/25 academic year will be paid in arrears. DfE will issue further guidance on what is required to apply for each of the delivery grants in Spring 2024. The following table can be used as an example for planning purposes for providers to support applications for the lead mentor grants and the intensive training and practice grants.

Activity	Key Dates
ITT reform delivery grants how to apply guidance issued	Spring 2024
ITT reform delivery grant application window opens for all three of the delivery grants, allowing accredited providers to apply for each funding stream	Spring 2024
Individual grant applications will be processed within 4 weeks and successful applicants will receive a grant funding offer letter	4 weeks from the application close date
Individual grant offer letters will need to be signed by an authorised representative of the provider and returned to DfE as instructed by the individual grant application process	Within 20 days of receipt of offer
Grant funding can only be claimed if DfE have received the signed grant funding agreement	Date dependent on individual grant application terms and conditions
Grant funding will be paid in arrears following the end of the grant period of 31 August 2025 ⁶	Date dependent on individual grant

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⁶ For example, for 1-year postgraduate courses, payments for lead mentor funding the 2024/25 academic year will be made between September 2025 and January 2026. Providers with part-time postgraduate trainees on a 2-year course can claim at the end of the 2025/26 academic year. Payments will be made between September 2026 and January 2027.

Financial data collection

As referenced in the <u>stage 2</u> guidance, to support the department's understanding of funding models across the sector, providers will be required to submit financial information to the department. Providers should be prepared to share their financial and commercial models and explain how they support the 2024/25 ITT criteria. All information provided to the department will be treated as confidential. The department may request to anonymise and share the data as an example of good practice; however, this will only be done with the express permission of the organisation that submitted the data.

The data collection questionnaire is in the final stages of development, with user testing due to be completed shortly to finalise the design. Once testing is completed, the initial data request will be circulated to providers and placement schools by early June 2023.

Grant assurance

All the delivery grants will be paid in arrears and each one has specific grant conditions, in addition to the standard <u>grant terms and conditions</u>. DfE will conduct due diligence on applications received and this will be based on the conditions for each grant. DfE may also undertake additional due diligence. The following list is not exhaustive, and may include:

- confirmation that the applicant is an accredited provider
- confirmation that any school is an eligible partner and organisation to apply for the general mentor funding or other ITT reform delivery grant funding which can be passed to schools

As set out in the grant offer letter, providers will need to provide the department with detail of spend incurred for each financial year covered by the grant. Annex G(i) templates will need to be externally audited on the providers' behalf before being sent to the department.

DfE will issue further guidance on what information is required, including timelines for the annual certification of expenditure. DfE will undertake further assurance on a random sample of 10% of the value of the grant funding paid to providers/schools and may ask for evidence of the stated expenditure. Providers should ensure that they retain evidence of expenditure claimed for as per DfE terms and conditions.

Providers eligible for each of the ITT Reform delivery grants, ITT set-up grant, and the partnership grant should use each grant according to their intended purpose and for different activities.

Evidence of expenditure will be requested to support claims made and a clawback process will be initiated for any spending considered ineligible, inappropriate or

duplicated in line with the standard grant terms and conditions.

Section 4 - Annexes

Annex A - definition of areas

Inner London Area

"the Inner London Area" means the area comprising the London boroughs of Barking and Dagenham, Brent, Camden, City of London, Ealing, Greenwich, Hackney, Hammersmith and Fulham, Haringey, Islington, Kensington and Chelsea, Lambeth, Lewisham, Merton, Newham, Southwark, Tower Hamlets, Wandsworth and Westminster.

London Area

"the London Area" comprises the Inner London Area, the Outer London Area and the Fringe Area.

Fringe Area

"the Fringe Area" means: a) in Berkshire – the Districts of Bracknell Forest, Slough and Windsor and Maidenhead; b) in Buckinghamshire – the Districts of South Buckinghamshire and Chiltern; c) in Essex – the Districts of Basildon, Brentwood, Epping Forest, Harlow and Thurrock; d) in Hertfordshire – the Districts of Broxbourne, Dacorum, East Hertfordshire, Hertsmere, St Albans, Three Rivers, Watford and Welwyn Hatfield; e) in Kent – the Districts of Dartford and Sevenoaks; f) in Surrey – the whole county; and g) in West Sussex – the District of Crawley.

Outer London Area

"the Outer London Area" means the area comprising the London boroughs of Barnet, Bexley, Bromley, Croydon, Enfield, Harrow, Havering, Hillingdon, Hounslow, Kingston-upon-Thames, Redbridge, Richmond-upon-Thames, Sutton and Waltham Forest.

Rest of England

"the Rest of England" covers the localities beyond the areas above.



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