|  |
| --- |
| Mentor Space - Mentor Space |

Welcome to the weekly mentor, trainee and link tutor briefing from the Department of Primary Education.

|  |  |  |  |
| --- | --- | --- | --- |
| **Course:** | PGCE Primary 5-11 | | |
| **Phase:** | Consolidation | **Week:** | 18th March |

Welcome mentors to the PGCE 5-11 Primary Consolidation phase, thank you for supporting our trainees in their professional practice, we hope that your students have settled in well.

This **Consolidation Phase** will be an opportunity for students to build up to teaching and planning for 80% of the class timetable and be based in one class with opportunities to visit other classes in other key stages for specific purposes. This is an 11-week placement with either an EYFS or SEND enhancement and our students will follow your school term dates. There are also 3 online university sessions, and we would ask that students remain in school to access these.

Students have been asked to upload their **final weekly development summary** from their developmental phase placement to their consolidation phase area on InPlace and share this with you to support with their initial targets.

Please follow the weekly development summaries and our subject component tracker that reflect how our university-based practice aligns with the school-based experiences. These are flexible and can be used compatibly with the your school timetable and found along with all resources you may need for the placement [here.](https://sites.edgehill.ac.uk/mentorspace/category/pgce-5-11-consolidation/) Your link tutor will contact you regarding to arrange a meeting with you and your trainee and discuss any potential training needs.

Mentor training is an important part of supporting trainees, please follow the link [here to attend a phase briefing and complete core online training.](https://sites.edgehill.ac.uk/mentorspace/core-mentor-training/)

In week 2, we would like you to share your weekly development summary with your link tutor during your meeting as part of our quality assurance. This is also an opportunity to include target setting, check the placement specific expectations and awareness with your students. You can find your weekly development summaries on the mentor space [here.](https://sites.edgehill.ac.uk/mentorspace/category/pgce-5-11-consolidation/) in addition to a mentor and student checklist. There is a requirement to complete a Systematic Synthetic Phonics observation this placement and you can also find a blank SSP observation form and the standard lesson observation form [here.](https://sites.edgehill.ac.uk/mentorspace/category/pgce-5-11-consolidation/).

Prior to this placement, all students have completed the university-based practice programme of study and have had sessions across all core and foundation subjects. Students have had sessions on SEND, employability, assessment and input on teaching and learning and academic assignments.

|  |  |
| --- | --- |
| **Weekly intended curriculum expectations linked to CCF:** [**EHU curriculum.**](https://sites.edgehill.ac.uk/mentorspace/category/pgce-5-11-consolidation/) | |
| HE: Collaborate in multi-agency working with internal and external colleagues.  PB: Ensuring trainees are fully aware of their duties in respect of safeguarding and equalities legislation.  HE: Review the government documentation on behaviour in schools.  PB: Know the importance of parental engagement and how it can have a positive impact of pupils’ motivation, behaviour and academic success.  HPL: Understand their duty to make reasonable adjustments.  A: Know the value of tracking and reporting in relation to their practice and key developments to reflect workload. | |
| **Mentor Focus:** | |
| During this placement, we would expect our trainees to be settling in and getting to know the school routines and expectations. We would like our students to observe the class at work and to work with groups of children under the direction of the class teacher, across all timetabled lessons in order to get to know the children and their age, range of attainment, as well as the units of work being planned. PPA time is 20% and this time can be used flexibly to meet the timetable.  Online sessions this week- **Wednesday 20th March 2pm-5pm** and we would expect students to remain in school to access this.  Upcoming sessions-  Wednesday 10th April 2pm-5pm  Wednesday 1st May 2pm-5pm | |
| **Observation of experts to support training suggestions:** | **Research and Resources:** |
| During this phase, students should have the opportunity to observe or discuss with the subject leader or recommend colleague to understand how children learn in the foundation subjects. Please see the  component tracker [here.](https://sites.edgehill.ac.uk/mentorspace/category/pgce-5-11-consolidation/) | Core Content Framework defines in detail the minimum entitlement of all trainee teachers. Drawing on the best available evidence, it sets out the content that we draw upon and go beyond in our integrated curriculum for trainees.  Initial teacher training (ITT): core content framework - GOV.UK (www.gov.uk) |
| **Link Tutor:** | **Trainee:** |
| Thank you for supporting our students through their Consolidation phase of their professional practice, this is an 11-week placement with SEND/EYFS enhancement. We know that you will have contacted the trainees to say hello and to let them know that you will be their ‘go to’ person during professional practice. Please make sure you contact your mentor and arrange the initial visit and ensure mentors have received mentor training and phase-specific training, this can be found here- [phase specific mentor training](https://sites.edgehill.ac.uk/mentorspace/category/pgce-5-11-consolidation/)  During your QA1 meeting, please also ensure mentor information is up to date on our system and that they have access to InPlace. If the key stage is incorrect, please contact [educationpartnerships@edgehill.ac.uk](mailto:educationpartnerships@edgehill.ac.uk) | Please make sure that you are in the correct key stage, you need to make sure that you have a different key stage to your developmental phase.  Ensure that you share your final weekly development summary from your developmental phase with your mentor as this will allow them to set you purposeful targets and support you in your progression.  If you do not receive any communication from your link tutor by the end of your second week on placement, please contact me [spilsbuj@edgehill.ac.uk](mailto:spilsbuj@edgehill.ac.uk) |