**Welcome to the weekly Mentor, Trainee and Link Tutor briefing from the Department of Primary and Childhood Education**

**Undergraduate Year 3 Consolidation**

**Week 10: 15th – 19th April**

Hello Mentors, Trainees and Link Tutors!

The week beginning the 15th of April is the final week for most trainees. However, we do have some trainees who are following slightly different placement patterns and may finish this Friday (12th April) or the following week (26th April). Thank you to all of our Mentors and Link Tutors for their significant contribution to the development of our trainees.

**Week 7 Trainee Expectations**

* Joint Planning and Delivery of Whole Class Inputs: 80%
* Planning, Preparation & Assessment Time: 20%

**Weekly intended curriculum expectations linked to Core Content Framework (CCF)**

The Weekly Development Summary (WDS) for [**Week 10**](https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fsites.edgehill.ac.uk%2Fmentorspace%2Ffiles%2F2024%2F03%2FUG-Primary-5-11-FT-Consolidation-Week-10-final.docx&wdOrigin=BROWSELINK) can be located on [Mentor Space](https://sites.edgehill.ac.uk/mentorspace/category/primary-5-11-consolidation/). The WDS for this week is slightly different to the others and is also a different colour (green). Please ensure that you are using the correct documentation. The WDS will focus on the following areas this week:

* Recognise different types of bullying and implement a variety of strategies to support individuals and the whole class.
* Be able to develop effective medium-term planning sequences which are informed by assessment of children’s learning and consider the range of needs of pupils in their class.
* Understands that all children have an equal entitlement to the time of a qualified teacher.
* Be able to develop processes that foster positive engagement with families/carers of children displaying mental health needs.

Please refer to the [Subject Component Tracker](https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fsites.edgehill.ac.uk%2Fmentorspace%2Ffiles%2F2023%2F12%2FUG-5-11-FT-Y3-Consolidation-Subject-Component-Tracker.docx&wdOrigin=BROWSELINK) to access the intended curriculum for this week.

**Research and resources**

Here are some resources and links that may be of benefit when engaging in professional dialogue for this week’s WDS.

[**DfE: Mental Health and Wellbeing in Schools**](https://www.gov.uk/guidance/mental-health-and-wellbeing-support-in-schools-and-colleges)

[**Anti-Bullying Alliance: Tips for Teachers**](https://anti-bullyingalliance.org.uk/tools-information/all-about-bullying/whole-school-and-setting-approach/top-tips-teachers)

This week would be an excellent opportunity for trainees to speak to members of staff with a knowledge of:

* Curriculum Planning
* Behaviour and Bullying
* Mental Health & Wellbeing

**Mentors**

* **WDS**: Weekly Development Summary 10, on Mentor Space.
* **End of Placement**: There is a placement **survey** and an **attendance** tracker to confirm. Please ask your trainees to submit the attendance survey to you via InPlace. Once they have completed the survey, you will automatically be able to see this.
* **Observations & Feedback**: Please use the [feedback suggestions](https://sites.edgehill.ac.uk/mentorspace/support-for-target-setting/primary-target-setting/) available on Mentor Space to help with target setting and wording of observation forms.
* **Queries**: If you have any queries, please contact your Link Tutor who will be happy to assist.

**Link Tutors**

* **QA4:** Please ensure that QA4 has been completed and every single field on InPlace has been filled in. Remember to remind trainees to complete the attendance survey and remind mentors to confirm the dates. You need to record the number of days of placement and then change the placement to Completed once everything is in order.
* **Queries**: If you need any additional support or have any specific enquiries, please ask on the Year 3 Link Tutors Teams area or email me directly (ben.thomas@edgehill.ac.uk).

**Trainees**

* **The last stretch!** I hope your final week of your Professional Practice is rewarding! You have worked extremely hard to get to this point and I hope you feel a genuine sense of achievement. The final weekly drop in is on Wednesday from 15.30 – 16.30. We can discuss any placement queries that may exist. Here is the [link.](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_MWI0Yzk1OWYtYWM4NS00YWQzLTljMDMtMGQxZTNkYmZmOWFk%40thread.v2/0?context=%7b%22Tid%22%3a%2209358691-4d8e-491c-aa76-0a5cbd5ba734%22%2c%22Oid%22%3a%225da7a0f4-2bc4-4141-bd64-df8739d3a2ec%22%7d)
* **Attendance:** Do not forget to submit your attendance survey via InPlace.

Best wishes,

**Ben Thomas**

**Ben.thomas@edgehill.ac.uk**

***Year 3 Consolidation Professional Practice & Quality Lead***

**Primary Undergraduate Programme (FT)**