|  |
| --- |
| Mentor Space - Mentor Space |

Welcome to the weekly mentor, trainee and link tutor briefing from the Department of Early Years.

|  |  |
| --- | --- |
| **Course:** | Primary 3-7 (Early Years) Undergraduate Certificate in Education with QTS |
| **Phase:** | Developmental | **Week:** | 4 |

**Welcome to the weekly Mentor, Trainee and Link Tutor newsletter from the Department of Early Years.**

This Professional Practice (PP) sees the trainees undertaking some teaching requirements from week 2. Where appropriate, trainees will continue to increase their teaching responsibilities leading to opportunities to undertake some whole class teaching across a range of curriculum areas. During **Weekly Development Meetings** (WDM), Mentors will complete a **Weekly Development Summary** (WDS) each week, and a **Lesson Observation** (LO) each week with the trainee. Link Tutors have **4 Quality Assurance** (QA) meeting points with Mentors and Trainees, these will be agreed individually with you to best suit school/teaching requirements.

Trainees and Mentors are required to complete each weekly WDS and LO form through the Abyasa system. This can be accessed by clicking the link [here](https://edgehill.abyasa.net/pro). Only Mentors are able to submit the completed documents. As PPQL, these forms are used to track the progress of each individual trainee, and to offer further support as and when it is required. Trainees are required to undertake teaching in Systematic Synthetic Phonics (SSP). If this is no longer a focus of teaching in the trainee’s professional practice class, then we ask that they are supported to undertake this within another year group. All lesson observations can be accessed through Abyasa.

**We would also like to invite mentors, trainees, and partnership staff to our ‘Holistic Week’ conference. This will be taking place on and is free of charge.** **The rationale behind these sessions for the Department is to embrace being part of ‘a wider early years community’ This initiative offers us the opportunity to join together to highlight and discuss issues pertinent to the EYE field and to do some thinking outside the timetabled programme, thus raising the profile of ECEC and well-being. The presentations and discussions will also support future employability.**

**We have a range of wonderful sessions from quality speakers and will be taking place from Wednesday 8th January to the 10th January.**

**Mentors,** please see the relevant information below which relates to the **EYUGY2** trainee that you are mentoring. If you have any further questions or queries, then please do contact **Heidi Winrow** (Professional Practice Quality Lead (**PPQL**) for EYUGY2 Placements) using the email addresses winrowh@edgehill.ac.uk

**Link Tutors** please check the **TEAMS** chat that has been set up for you to ask questions and share successes.

**Trainees** you have been well prepared to begin this PP, please use all available opportunities to ensure that you are engaging fully with the experience, forming positive and professional relationships with all staff and children, familiarising yourself with the school, curriculum and children in your class.

|  |
| --- |
| **Weekly intended curriculum expectations linked to ITTECF:** |
| The weekly **Strand Component Tracker**, and **Subject Component Tracker**, are embedded in the Abyasa system. These documents are used to track the progression of teaching and pedagogical skills in the EYFS and KS1 curriculums **and** the ITE strands (e.g. High Expectations, How Pupils Learn, Adaptive Teaching, Professional Behaviours and Assessment). The ITE strands can also be seen woven throughout the WDS forms. The PP Handbook holds all the information related to this PP, and can also be found using this hyperlink [Mentor Space EYUGY2 Developmental PP Documentation](https://sites.edgehill.ac.uk/mentorspace/eyug2/). |
| **Mentor Focus:** |
| Step 1 – Complete the Mentor Audit sent from FoEMentoring@edgehill.ac.uk This will provide you with the mentor training requirements for this year and will link directly to the information you need. ***Phase Specific Mentor Training*** is for all mentors and can be accessed at [EYPUGY2 Developmental PP Phase Specific Training.](https://sites.edgehill.ac.uk/mentorspace/ey-phase-specific-briefings/)  This is tailored to the specific placement phases and trainees,’ where Mentors will receive guidance about the curriculum appropriate to the phase, the content of centre-based training to date, and expectations whilst on professional practice. |
| **Observation of experts to support training suggestions:** | **Research and Resources:** |
| Each week there will be a different focus which will help the trainee to gain a deeper understanding of that subject/strand area across the whole placement.Understand how to use inclusive teaching resources to meet the needs of a diverse range of children.Use assessment to inform planning.To be able to identify strategies used by class teacher to adapt to the needs of learners.     | All relevant information related to this Professional Practice Placement, for Mentors and Link Tutors, can be accessed using this link to [Mentor Space](https://sites.edgehill.ac.uk/mentorspace/eyug2/)Additionally, the subject/strand focus research and reading links are here:Department for Education (2013) The national curriculum in Send Code of Practice: 0 to 25 Years: Dept for Education; Dept of Health & Social Care, 2014 CLARKE, S., 2014, *Outstanding Formative Assessment: Culture and Practice*. Hodder Education Group.  HARGREAVES, E., GIPPS, C. and PICKERING, A., 2018, *Assessment for Learning* in T. CREMIN and C. BUNETT (eds.) *Learning to Teach in the Primary School,* Milton: Taylor & Francis  |
| **Link Tutor: Notices** | **Trainee:** |
| **Link Tutors**, please check the correct Mentor email details are entered on In Place. Please access the **Link Tutor Space** tab, on Mentor Space, for further support and guidance of this Professional Practice Placement.Link Tutors, please ensure that you access your Abyasa account. This can be done by clicking the link listed above. Alternatively you can email me directly or respond in the Teams Chat area. | **Please ensure you share your Abyasa profile with your mentor along with the placement handbook.****Trainees** if you require support with:# **ACADEMIC WORK** – contact your Module Leader, PAT or Learning Services on [EHU Library/Learning Services](https://www.edgehill.ac.uk/departments/support/ls/)# **EYPUG PROGRAMME** – contact Heidi Winrow as PPQL at winrowh@edgehill.ac.uk # **MONEY ADVICE** (inc PPP Travel Expenses) – contact the team on [EHU Money Advice](https://www.edgehill.ac.uk/departments/support/studentservices/moneyadvice/money-issues/)# **PLACEMENT** – contact the Placement Team at educationpartnership@edgehill.ac.uk or Heidi Winrow as PPQL at winrowh@edgehill.ac.uk# **STUDENT SUPPORT** – contact the Catalyst team on [EHU Student Support](https://www.edgehill.ac.uk/departments/support/studentservices/student-support-team/)# **WELLBEING** – contact the wellbeing team on [EHU Wellbeing](https://www.edgehill.ac.uk/departments/support/studentservices/wellbeing/) |