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| Mentor Space - Mentor Space |

**Welcome to the weekly mentor, trainee and link tutor briefing from the Department of Primary and Childhood Education.**

'Trainees are immensely well supported by knowledgeable and inspirational tutors and by highly skilled, committed mentors' (***EHU OFSTED 2024)***

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| **Course:** | Primary BA (hons) Primary Education with QTS | | |
| **Phase:** | Introductory | **Week:** | **2**  Monday 20th – Friday 24th January 2025 |

Welcome to the second week of placement! I hope you are settling in well to your classes and are starting to build positive relationships with the children. As you settle into the routines at school, you will be starting to work alongside groups within the classroom, welcoming the children at the start of the day and dismissing them at the end of the day.

Edge Hill Mentor Space houses all documentation needed to support you during this placement, including the Introductory Placement handbook, as well as the subject and strand component trackers.

<https://sites.edgehill.ac.uk/mentorspace/>

* Link Tutors are the first port of call for mentors and students.
* Mentors and link tutors will be using Abyasa to record all WDS and lesson observations. <https://www.edgehill.ac.uk/service/abyasa-pro/>
* Abyasa queries - On Mentor Space we have a very helpful Abyasa guidance Booklet which will answer almost all of your questions about this system. Scroll to the bottom of this page. It is in the ‘quick links’ section: <https://sites.edgehill.ac.uk/mentorspace/prmug2/>

If you can’t find the answers in this booklet, please email [foementoring@edgehill.ac.uk](mailto:foementoring@edgehill.ac.uk)

* For all placement related queries that your link tutor cannot help with, please email the Placement lead, Cath Heys - [heysca@edgehill.ac.uk](mailto:heysca@edgehill.ac.uk)

Thank you again to everyone for your support on this placement.

Cath Heys

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| **Weekly intended curriculum expectations linked to ITTECF:** | | |
| **HIGH EXPECTATIONS**:   * To know that social background and family circumstances affect pupils’ life chances. * To know that all children have a right to learn, and that differences in learning are a valuable part of human diversity. * To observe pupils who use EAL and how teachers adapt their practice.   **HOW PUPILS LEARN, CLASSROOM PRACTICE & ADAPTIVE TEACHNG** –   * The Special Educational Needs Code of Practice (0-25) is predicated on a graduated approach based on adaptive, high-quality teaching, assessment and evidence-based intervention. * Know the principles of planning. * Know that positive professional conduct underpins self-development and effective working relationships.   **PROFESSIONAL BEHAVIOURS** –   * To know that wellbeing within the workplace requires supportive school environments with systems and structures in place that support staff mental health. | | |
| **Teaching expectations:**  Trainees will continue to observe this week, looking at how children learn effectively within the setting. They will be making links between their university-based learning and how this new knowledge will impact upon their teaching practice. They will observe good practice as well as continue to build relationships with the class, working with individuals and groups.  Mentors will be planning meeting times to complete the WDS forms on Abyasa, as well as completing lesson observations of trainees working with groups of children at this point. | | |
| **Mentor Focus:** | | |
| **Abyasa**  Please can you ensure WDS forms are completed and submitted on the Abyasa live portal? You will also complete weekly lesson observations on Abyasa and submit in the same way.  To find the lesson observation template, select **start** from your dashboard screen. This will open a start form option. From this, select the arrow next to WDS and you should see an **observation** option. Select this and different options of lesson observation forms are available. Once selected, the form should drop on to your timeline in draft.  **Observations:**  Please ensure that trainees are observed regularly **each week**, both informally and formally. Formal observations are intended to provide the trainee with subject specific feedback.  Discussing the observed lesson can form part of your weekly discussion meeting. It is intended that the observation should be a part, rather than the whole, of the lesson. For the first 2 weeks, observations can be groupwork.    **WDS:**  Please can you make sure that it is you as the mentor who completes all paperwork (WDS and lesson obs) and not the trainee? This is completed on Abyasa.  Please inform your Link Tutor as soon as possible if there are any worries or concerns about your trainee.  If you have any queries about the placement or any concerns that need to be escalated, please email me, likewise do share successes and achievements with your link tutor and myself.  As always, thank you for your support. | | |
| **Observation of experts to support training suggestions:** | | **Research and Resources:** |
| Please do plan opportunities to visit other classrooms and chat with other teachers and experts about their roles within school while you have time in the 2nd week.  Look at the year groups either side of your own class and spend time observing in a different class. Speak to subject leads and ask questions about schemes, progression etc. | | As there is a focus on SEND this week, here is an article from TES to support you.  <https://www.tes.com/en-gb/for-schools/blog/article/what-send-and-what-does-send-education-mean>  Focus on SEND  <https://www.gov.uk/government/publications/send-code-of-practice-0-to-25> |
| **Link Tutor:** | **Trainee:** | |
| Link tutors will have now completed QA1 with both trainees and mentors. They will also be the first point of contact for questions, queries, and advice, regarding trainee progress and outcomes.  QA2 should take place by the end of the second week of placement. | *Attendance*:  Please remember that attendance is key to success and your development. Please follow the correct procedures for contacting school, your mentor, the Primary Support Team and your link tutor if you are absent and keep the school updated with your absence and return date.  Please also update attendance each week on Abyasa.  *Week 2 observations:*  The observation for this week can be of a group again. Try to plan to deliver a different subject than last week for variety and coverage.  *Travel and accommodation* information is available on Blackboard at the following link or through the link on my announcement in your programme area.  <https://learningedge.edgehill.ac.uk/ultra/organizations/_281630_1/outline> | |