|  |
| --- |
| Mentor Space - Mentor Space |

|  |  |
| --- | --- |
| **Course:** | Primary 3-7 (Early Years) Post Graduate Certificate in Education with QTS |
| **Phase:** | Consolidation | **Week:** | 2  |

**Welcome to the weekly Mentor, Trainee and Link Tutor newsletter from the Department of Early Years.**

This is a 10-week Professional Practice Placement (PPP) which sees the trainees starting their teaching requirements from **week 2** (this week!) and building this up to 80% full time class teaching from around week 4. During **Weekly Development Meetings** (WDM), Mentors will complete a **Weekly Development Summary** (WDS) each week, and a **Lesson Observation** (LO) from week 2 (a minimum of 8 LOs should be completed throughout this PPP) with the trainee. Link Tutors have **4 Quality Assurance** (QA) meeting points with Mentors and Trainees, these will be agreed individually with you to best suit school/teaching requirements.

**QA1 meetings should have already taken place between the trainee, Mentor and Link Tutor. Could I ask that Link Tutors and Mentors update the Abyasa system to show discussion points and trainee targets.**

**Mentors,** please see the relevant information below which relates to the **EYPGCE** trainee that you are mentoring. If you have any further questions or queries, then please do contact **Amanda Casey** (Professional Practice Quality Lead (**PPQL**) for EYPGCE Placements) using this email address Caseya@edgehill.ac.uk

**Link Tutors** thank you for agreeing to support Mentors with the training of the EYPGCE trainees in their final Professional Practice Placement. Please do check out the TEAMS chat that has been set up for you to ask questions and share successes.

**Trainees** you have been well prepared to begin this final PPP, please use all available opportunities to ensure that you are able to plan, teach and assess all learners, under the expert guidance of your Mentors. You will be teaching full-time from around week 4 onwards, so again, ensure you are well prepared to undertake this expectation.

|  |
| --- |
| **Weekly intended curriculum expectations linked to CCF:** |
| The weekly **Strand Component Tracker**, and **Subject Component Tracker**, can be found using the link below. These documents are used to track the progression of teaching and pedagogical skills in the EYFS and KS1 curriculums **and** the ITE strands (e.g. High Expectations, How Pupils Learn, Adaptive Teaching, Professional Behaviours and Assessment). The ITE strands can also be seen woven throughout the WDS forms and are particularly pertinent to the **Progress Outcomes at each QA point**. The PPP Handbook holds all the information related to this PPP, and can also be found using this hyperlink [EYPGCE Consolidation PPP Resources and Materials](https://sites.edgehill.ac.uk/mentorspace/eypg3-wds/) |
| **Mentor Focus:** |
| Stage 1 - ***CORE Online Mentor Training*** This online unit provides Mentors with the research evidence and underlying principles for mentoring at Edge Hill University. Stage 2 - ***Phase Specific Mentor Training***This is tailored to the specific placement phases and trainees,’ where Mentors will receive guidance about the curriculum appropriate to the phase, the content of centre-based training to date, and expectations whilst on professional practice.Stage 3 – ***Bite-Sized Mentor Development Units***This is a flexible and individualised system for supporting Mentors with identified aspects of the role.All relevant information about Mentor Development and Training Opportunities can be accessed via this link [Mentor Space - Mentor Development Resources](https://sites.edgehill.ac.uk/mentorspace/mentor-development/)**PLEASE NOTE - Week 3 Newsletter will be sent out AFTER the EASTER (Spring) Break****Mentors –** please could I bring to your attention the **ITAP Newsletter** that was sent to you last week. The trainees have completed 4 ITAPs already and this final one requires 2 further days to be included within the Consolidation placement pattern. If you, or the trainee require further support to understand this process then please contact the FOE Mentoring team at FoEMentoring@edgehill.ac.uk  |
| **Observation of experts to support training suggestions:** | **Research and Resources:** |
| **Week 2** focuses upon the trainees gaining a good understanding about behaviour management, this knowledge can be developed by talking about the systems that school employs, by observing expert practitioners and by researching and reading about behaviour strategies. Additionally, trainees are expected to know and understand how school addresses SEND learning and ensuring equality education for all children. Trainees may ask about interventions that are scheduled for identified learners so that they too can observe, assess, and plan for these within their percentage of teaching. And finally, understand how school engages with parents and seek out support from them in being a part of their own children’s learning experiences. Trainees at this stage of their training should be involved and engaged in all areas of school life, so please do ensure that this is obvious and present each week. | All relevant information related to this Professional Practice Placement, for Mentors and Link Tutors, can be accessed using this link to Mentor Space[EHU Mentor Space](https://sites.edgehill.ac.uk/mentorspace/eypg3/)INSTITUTE, E., 2018. Bullying: A review of the evidence – Education Policy Institute. Education Policy Institute [online]. STRICKLAND, S., 2022 The Behaviour Manual; an Educators Handbook. Woodbridge: John Catt Publications.TAYLOR, C., 2011. Charlie Taylor's Behaviour Checklist. Assets.publishing.service.gov.uk [online].  |
| **Link Tutor: Notices** | **Trainee: Where to find SUPPORT** |
| **Link Tutors**, please access the **Link Tutor Space** tab, on Mentor Space, for further support and guidance of this Professional Practice Placement.Alternatively, please email me or call my office number. These details can be found on our **EYPGCE Consolidation PPP Teams Chat** link. I will send weekly reminders and updates using the Teams platform.Please remember to book in QA2 at this point to ensure a conversation can be had regarding how the trainee has settled, what the WDS shows related to strengths and targets and what further support Mentors may require at this stage. **Please complete Abyasa with the required information post-QA2 meeting.** | **Trainees** if you require support with:# **ACADEMIC WORK** – contact your Module Leader or Supervisor or Learning Services on [EHU Library/Learning Services](https://www.edgehill.ac.uk/departments/support/ls/)# **EYPGCE PROGRAMME** – contact Jackie Sumner as PL at Sumnerj@edgehill.ac.uk or Amanda Casey as APL on Caseya@edgehill.ac.uk# **MONEY ADVICE** (inc PPP Travel Expenses) – contact the team on [EHU Money Advice](https://www.edgehill.ac.uk/departments/support/studentservices/moneyadvice/money-issues/)# **PLACEMENT** – contact the Placement Team at primaryplacements@edgehill.ac.uk or Amanda Casey (PPQL) on Caseya@edgehill.ac.uk# **STUDENT SUPPORT** – contact the Catalyst team on [EHU Student Support](https://www.edgehill.ac.uk/departments/support/studentservices/student-support-team/)# **WELLBEING** – contact the wellbeing team on [EHU Wellbeing](https://www.edgehill.ac.uk/departments/support/studentservices/wellbeing/) |

**The whole team at Edge Hill University would like to wish you all a very restful and relaxing Easter (Spring) Break**

