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| Mentor Space - Mentor Space |

Welcome to the weekly mentor, trainee and link tutor briefing from the Primary Education Department.

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| **Course** | **BA (Hons) Primary Education with QTS** | | |
| **Phase:** | **Consolidation** | **Week:** | **3 (10th – 14th March 2025)** |

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| **Weekly intended curriculum expectations linked to ITTECF:** | |
| **High Expectations**: Know how schools develop, implement and review the impact of a Pupil Premium Strategy  **How Pupils Learn / Classroom Practice / Adaptive Teaching**: The range of outside agencies likely to be involved in supporting children with Education, Health and Care Plans. Understand the role of curriculum design with consideration to how children learn.  **Professional Behaviours**: Know the importance of working with external colleagues.  Understand how to collaborate in multi-agency working with internal and external colleagues (e.g., the role of CAMHS) and other agencies in supporting mental health needs.  **Assessment**: N/A | |
| **Mentor Focus:** | |
| **Lead Mentor Drop-in Sessions:** We have sessions available to support you with any questions, queries, feedback or concerns that you have as a mentor. These sessions are in addition to the phase/subject mentor training webinars. These sessions will be facilitated by our Lead Mentors who are active in partnership schools so will be able to answer any questions you have. You do not need to stay for the full 30 minutes, drop in as needed.   |  |  |  | | --- | --- | --- | | **Monday 10th March**  **12:30-13:00** | **Tuesday 11th March**  **12:30-13:00** | **Wednesday 12th March**  **12:30-13:00** | | [**Join the meeting now**](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MjE2MzUwODUtOGI5Ni00YmUxLThlMWYtMWQwODYyNDNjZjQ1%40thread.v2/0?context=%7b%22Tid%22%3a%2209358691-4d8e-491c-aa76-0a5cbd5ba734%22%2c%22Oid%22%3a%225158b735-2166-4a52-8cd5-75772833cadc%22%7d) Meeting ID: 352 128 946 252 Passcode: aV2bi9mr | [**Join the meeting now**](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTQzZmQ5MzAtYzRjNS00YjU4LTllOGYtY2RhYTU2ZWEwYzU0%40thread.v2/0?context=%7b%22Tid%22%3a%2209358691-4d8e-491c-aa76-0a5cbd5ba734%22%2c%22Oid%22%3a%225158b735-2166-4a52-8cd5-75772833cadc%22%7d) Meeting ID: 337 775 789 298 Passcode: os64U32r | [**Join the meeting now**](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YzVkNDU4NzItODBiNC00NDY3LTlhZGUtYjI2MmRlY2VhZjU2%40thread.v2/0?context=%7b%22Tid%22%3a%2209358691-4d8e-491c-aa76-0a5cbd5ba734%22%2c%22Oid%22%3a%225158b735-2166-4a52-8cd5-75772833cadc%22%7d) Meeting ID: 362 607 219 20 Passcode: kf6F83VA |   **WDS**: A gentle reminder that the **mentor** is expected to complete the WDS each week; **not the trainee**.  **Training**: Please ensure that you have accessed and completed the **core** and **phase-specific** mentor training.   * [**Core Mentor Training**](https://omnis.edgehill.ac.uk/webapps/consulting-central/app/launch/TDMv2)(Contact [FoEMentoring@edgehill.ac.uk](mailto:FoEMentoring@edgehill.ac.uk) for technical support) * [**Phase Specific Mentor Training**](https://edgehill.cloud.panopto.eu/Panopto/Pages/Viewer.aspx?id=d920770a-eda5-4005-8412-b28700f6d879) (Watch this recording and email your link tutor to let them know you have managed to complete the training)   **Teaching Progression:** Trainees are moving into week 3 of their placement and this should mean a steady increase in the amount of whole-class teaching that they are planning and delivering. Please ensure that trainees are sharing their planning and/or adaptations to existing schemes of work in a timely manner.  **Lesson Observations and Target Setting:**  I have received a couple of queries about how to access lesson observation templates on Abyasa. If you click the **START** button, you can launch a subject-specific lesson observation template. We encourage mentors to set some [**subject-specific targets**](https://sites.edgehill.ac.uk/mentorspace/resources-pey/) when giving feedback on lesson observation forms. This will enable trainees to identify areas of strength and areas for development when thinking about substantive and disciplinary knowledge across the entire curriculum.  **QA2**: Your link tutor will be in touch, if they have not already done so, to arrange a brief meeting on Teams. This is a three-way meeting between you, the trainee and the link tutor. Some of the themes covered in the meeting include:   * Does the trainee know who the **DSL/DSO** is? * Has the trainee shared their **targets from their developmental** practice? * Are you aware of the **mentoring requirements** and **EHU ITE curriculum** for this placement? * Are trainees receiving their **20% PPA** entitlement, **WDS meeting** and **weekly observation**? * Are you **confident with the WDS** and information that is required?   **Abyasa**: Mentors do not need to update this section of Abyasa. This is for link tutors to monitor the professional practice.    If you have any issues, queries or concerns, please do not hesitate to contact your assigned **link tutor** at the earliest opportunity. They will be able to offer guidance, support and answer many of your questions (or find a colleague who can). If your query is about your link tutor, please email the Professional Practice and Quality Lead, Ben Thomas [ben.thomas@edgehill.ac.uk.](mailto:benthomas@edgehill.ac.uk) | |
| **Observation of experts to support training suggestions:** | **Research and Resources:** |
| In preparation for the third Weekly Development Summary meeting, it may be beneficial for trainees to speak to the following colleagues/experts in school:   * **SEND Coordinator (about EHCPs)** * **Headteachers (Pupil Premium)** * **Staff with Mental Health & Wellbeing responsibilities** | **EHCP**: Look at the [SEND local offer in the ounty that you are currently working](https://www.gov.uk/find-local-council/). This will give you information on EHCPs, the application process and legal requirements. (Here is an example from [Lancashire County Council](https://www.lancashire.gov.uk/children-education-families/special-educational-needs-and-disabilities/getting-help/assessment-and-support/education-health-and-care-plans/)).  **Pupil Premium**: Department for Education, 2024. *Using Pupil Premium: Guidance for School Leaders.* Available from: <https://assets.publishing.service.gov.uk/media/65cf69384239310011b7b91f/Using_Pupil_Premium_-_Guidance_for_School_Leaders.pdf> |
| **Link Tutor:** | **Trainee:** |
| **Thank you for supporting your trainee(s) through their Consolidation Professional Practice.**  **QA1 & QA2**: Please update the relevant QA checkpoints on Abyasa by the end of the week.  **Mentor Training:** Please ensure that the relevant box is updated on InPlace once your mentor has watched the recording.  If you have any **questions, queries or issues,** please use the MS Teams chat function. A member of the team will aim to respond as soon as possible. However, **trainee-specific issues** should be emailed directly to [ben.thomas@edgehill.ac.uk](mailto:ben.thomas@edgehill.ac.uk) | **Week 3 already! Keep learning, reflecting, evaluating and improving. Keep going!**  **Abyasa**: You can access the **Abyasa trainee training guide** [**here**.](https://sites.edgehill.ac.uk/mentorspace/files/2024/09/PEY-Abyasa-Trainee-Guidance-2024.pdf)  **Teaching Progression**: You should be **steadily increasing the amount of whole-class teaching** in week 3. At week 5, you should be ready to teach 80% of the class timetable.  **Subject & Strand Trackers**: A gentle reminder to keep on top of your strand and subject component trackers. Annotate, discuss, reflect and observe! You do not need to complete them in the suggested order – you may choose to focus on whole subjects for a week.  Queries: Speak to your mentor or email your link tutor as your first points of contact. For additional enquiries, please email me at [ben.thomas@edgehill.ac.uk.](mailto:ben.thomas@edgehill.ac.uk) |