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| Mentor Space - Mentor Space |

Welcome to the weekly mentor, trainee and link tutor briefing from the Primary Education Department.

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| **Course** | **BA (Hons) Primary Education with QTS** | | |
| **Phase:** | **Consolidation** | **Week:** | **5 (24th – 28th March 2025)** |

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| **Weekly intended curriculum expectations linked to ITTECF:** | |
| **High Expectations**: Plan inspirational and challenging lessons independently that have high expectations of all learners. Understand which activities that are context embedded and cognitively demanding for children with EAL  **How Pupils Learn / Classroom Practice / Adaptive Teaching**: Understand the importance of building effective interprofessional relationships.  **Professional Behaviours**: Know about school documentation and processes available for referring children in need to outside organisations  **Assessment**: NA | |
| **Mentor Focus:** | |
| **Thank You:** It has been a pleasure to read many of your positive comments and feedback on the trainees’ progress on their placements thus far. Our trainees are lucky to benefit from the constructive feedback, support and guidance that you continue to offer as valued and supportive mentors.  **Trainee Progress**:   * If your trainee is *‘Making progress, but this has required additional support’* and meets their agreed WDS targets, then trainees can be moved back to ‘Making progress’. * However, if your trainee is *‘Making progress, but this has required additional support’* and they **do not meet** their agreed targets, it may be necessary to complete a **Progress Support Plan.** If this is the case, please reach out to your link tutor who will be happy to support you further.   **WDS and Lesson Observations**: As the placement moves into week 5, trainees should already have the following documents completed on their Abyasa timeline:   * 4 Weekly Development Summaries * 4 Lesson Observations   **QA3 Reminder**: Your link tutor will be in touch, if they have not already done so, to arrange a school visit to see you and your trainee. The main purpose of this visit is to ensure that the trainees are receiving effective feedback and mentoring from their mentor. The visit will be structured as follows:     1. **20 minutes** **– Co-observation of the session** *(lesson observations to be completed by the mentor, preferably on Abyasa)* 2. **20 minutes – Mentor and link tutor discussion about the session** (*subject knowledge, key strengths, areas for development and targets for future practice)* 3. **20 minutes – Mentor feeds back to the trainee, with link tutor present** *(This will likely require an additional adult to oversee the class. The link tutor will, of course, offer some words of encouragement and constructive feedback to the trainees during the post-session discussion).*   If you have any issues, queries or concerns, please do not hesitate to contact your assigned **link tutor** at the earliest opportunity. They will be able to offer guidance, support and answer many of your questions (or find a colleague who can). If your query is about your link tutor, please email the Professional Practice and Quality Lead, Ben Thomas [ben.thomas@edgehill.ac.uk.](mailto:benthomas@edgehill.ac.uk) | |
| **Observation of experts to support training suggestions:** | **Research and Resources:** |
| In preparation for the third Weekly Development Summary meeting, it may be beneficial for trainees to speak to the following colleagues/experts in school:   * **EAL Coordinator** | **EAL**: The Bell Foundation is a fantastic source of EAL-related pedagogies and strategies to support learners who use English as an Additional Language. Please see the [EAL Strategies and Great Ideas - The Bell Foundation](https://www.bell-foundation.org.uk/resources/great-ideas/) for ideas. |
| **Link Tutor:** | **Trainee:** |
| **Thank you for supporting your trainee(s) through their Consolidation Professional Practice.**  **Progress Support Plans**: If you have any trainees currently working on a Progress Support Plan, or mentors who believe that this may be necessary, please keep me informed. [ben.thomas@edgehill.ac.uk](mailto:ben.thomas@edgehill.ac.uk)  **QA3**: You should have arranged some of your QA3 visits at this point. Encourage mentors to arrange for a TA to be present to cover the final portion of the lesson. This will enable you to have the discussion with the trainee and mentor within the hour.  **Mentor Training:** FoE Mentoring have been active in emailing all school-based colleagues who are yet to complete the Core and Phase training. Please continue to chase up any training gaps and ensure that the relevant box is updated on InPlace once your mentor has watched the recording.  If you have any **questions, queries or issues,** please use the MS Teams chat function. A member of the team will aim to respond as soon as possible. However, **trainee-specific issues** should be emailed directly to [ben.thomas@edgehill.ac.uk](mailto:ben.thomas@edgehill.ac.uk) | **Week 5 is on the horizon. Please read the key messages for this week.**  **Easter:** If your setting has a one-week Easter break, please email Education Partnership [educationpartnership@edgehill.ac.uk](mailto:educationpartnership@edgehill.ac.uk) and cc [ben.thomas@edgehill.ac.uk](mailto:ben.thomas@edgehill.ac.uk). This may mean that your end date will be amended slightly. This will then be checked by Education Partnership and amended on InPlace, if required. **You will need to discuss this amendment with your mentor and link tutor.**  **Abyasa**: You can access the **Abyasa trainee training guide** [**here**.](https://sites.edgehill.ac.uk/mentorspace/files/2024/09/PEY-Abyasa-Trainee-Guidance-2024.pdf)  **Teaching Progression**: You have reached the point where you are ready to teach 80% of the class timetable. If you are not quite there yet, please do not worry. If you are only teaching at 60-70%, focus on the quality of those lessons and making sure that you are prepared to move to 80% in the following week(s). It is important that you aim to reach the 80% in order to be adequately prepared for your career as an ECT in September.  **QA1, 2 and 3**: If your link tutor has not been in touch yet, please let me know.  **Subject & Strand Trackers**: A gentle reminder to keep on top of your strand and subject component trackers. Annotate, discuss, reflect and observe! You do not need to complete them in the suggested order – you may choose to focus on whole subjects for a week.  **Queries**: Speak to your mentor or email your link tutor as your first points of contact. For additional enquiries, please email me at [ben.thomas@edgehill.ac.uk.](mailto:ben.thomas@edgehill.ac.uk) |