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| Mentor Space - Mentor Space |

Welcome to the weekly mentor, trainee and link tutor briefing from the Primary Education Department.

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| **Course** | **PGCE Primary 5-11 with QTS** | | |
| **Phase:** | **Consolidation** | **Week:** | **3** |

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| **Weekly intended curriculum expectations linked to ITTECF:** | |
| **High Expectations**:   * Know how schools develop, implement and review the impact of a Pupil Premium Strategy * Review the government documentation on behaviour in schools.   **How Pupils Learn / Classroom Practice / Adaptive Teaching**:   * Know how to effectively deploy support assistants and other adults to the benefit and progression of learners with SEND.   **Professional Behaviours**:   * That teachers may be required to support other agencies and professionals in child protection. * Understand how to collaborate in multi-agency working with internal and external colleagues (e.g., the role of CAMHS and other agencies in supporting mental health needs).   **Assessment**: N/A | |
| **Mentor Focus:** | |
| **Training**: Please ensure that you have accessed and completed both the **core** and **phase-specific** mentor training. Please remember that your school cannot receive payment if mentors have not completed both training modules by the end of the placement. Your Link Tutor will be reminding you of this too.   * [**Core Mentor Training**](https://omnis.edgehill.ac.uk/webapps/consulting-central/app/launch/TDMv2)(Contact [FoEMentoring@edgehill.ac.uk](mailto:FoEMentoring@edgehill.ac.uk) for technical support) * [**Phase Specific Mentor Training**](https://edgehill.cloud.panopto.eu/Panopto/Pages/Viewer.aspx?id=9f86e527-929e-443e-a3b2-b29f00f0a594) (Watch this recording and email your link tutor to let them know you have managed to complete the training)   **WDS**: A gentle reminder that the **mentor** is expected to complete the WDS each week; **not the trainee**.  **Teaching Progression:** Trainees will be moving into week 3 of their placement straight after Easter and this will mean a steady increase in the amount of whole-class teaching that they are planning and delivering. Please ensure that trainees are sharing their planning and/or adaptations to existing schemes of work in a timely manner. A reminder that, in order to pass this placement, there should be a minimum of 6 weeks teaching at 80%.  **Lesson Observations and Target Setting:**  The trainee must receive a minimum of one lesson observation every week (except for the first and last weeks). In order to access the subject specific lesson observation templates, you can click the **START** button in Abyasa to launch the forms. We encourage mentors to set some [**subject-specific targets**](https://sites.edgehill.ac.uk/mentorspace/resources-pey/) when giving feedback on lesson observation forms. This will enable trainees to identify areas of strength and areas for development when thinking about substantive and disciplinary knowledge across the entire curriculum.  **QA2**: Your link tutor will be in touch, if they have not already done so, to arrange a brief meeting on Teams. This is a three-way meeting between you, the trainee and the link tutor. Some of the themes covered in the meeting include:   * Does the trainee know who the **DSL/DSO** is? * Has the trainee shared their **targets from their developmental** practice? * Are you aware of the **mentoring requirements** and **EHU ITE curriculum** for this placement? * Are trainees receiving their **20% PPA** entitlement, **WDS meeting** and **weekly observation**? * Are you **confident with the WDS** and information that is required?   If you have any issues, queries or concerns, please do not hesitate to contact your assigned **link tutor** at the earliest opportunity. They will be able to offer guidance, support and answer many of your questions (or find a colleague who can). If your query is about your link tutor, please email the Professional Practice and Quality Lead, Virginia Kay [kayv@edgehill.ac.uk.](mailto:kayv@edgehill.ac.uk.) | |
| **Observation of experts to support training suggestions:** | **Research and Resources:** |
| In preparation for the third Weekly Development Summary meeting, it may be beneficial for trainees to speak to the following colleagues/experts in school:   * **SEND Coordinator (about deployment of teaching assistants and multi-agency working)** * **Headteachers (Pupil Premium)** * **Staff with Mental Health & Wellbeing responsibilities and Behaviour Leads** | [DfE Behaviour In Schools Feb 2024](https://assets.publishing.service.gov.uk/media/65ce3721e1bdec001a3221fe/Behaviour_in_schools_-_advice_for_headteachers_and_school_staff_Feb_2024.pdf)  [Working Together to Safeguard Children 2024](https://www.gov.uk/government/publications/working-together-to-safeguard-children--2)  Department for Education, 2024. *Using Pupil Premium: Guidance for School Leaders.* Available from: [Pupil Premium - Guidance](https://assets.publishing.service.gov.uk/media/65cf69384239310011b7b91f/Using_Pupil_Premium_-_Guidance_for_School_Leaders.pdf)  [EEF Deployment of Teaching Assistants March 2025](https://educationendowmentfoundation.org.uk/education-evidence/guidance-reports/teaching-assistants) |
| **Link Tutor:** | **Trainee:** |
| **Thank you for supporting your trainee(s) through their Consolidation Professional Practice.**  **QA1 & QA2**: Please update the relevant QA checkpoints on Abyasa by the end of the week.  **Mentor Training:** Please ensure that the relevant box is updated on InPlace once your mentor has watched the recording. If your mentor has not yet completed Core Training, please remind them that payment to the school cannot be made unless both Core and Phase training have been completed.  If you have any **questions, queries or issues,** please use the MS Teams chat function. A member of the team will aim to respond as soon as possible. However, **trainee-specific issues** should be emailed directly to [kayv@edgehill.ac.uk](mailto:kayv@edgehill.ac.uk) | **Week 3 already! Keep learning, reflecting, evaluating and improving. Keep going!**  **Abyasa**: You can access the **Abyasa trainee training guide** [**here**.](https://sites.edgehill.ac.uk/mentorspace/files/2024/09/PEY-Abyasa-Trainee-Guidance-2024.pdf)  **Teaching Progression**: You should be **steadily increasing the amount of whole-class teaching** in week 3. By week 5, you should be ready to teach 80% of the class timetable so it is important to work up to this.  **Subject & Strand Trackers**: A gentle reminder to keep on top of your strand and subject component trackers. Print these off and annotate them as you reflect on your own teaching and observe the teaching of others. You do not need to complete them in the suggested order – you may choose to focus on whole subjects for a week.  Queries: Speak to your mentor or email your link tutor as your first points of contact. For additional enquiries, please email me at [kayv@edgehill.ac.uk.](mailto:kayv@edgehill.ac.uk.) |