



Course:	Primary 3-7 (Early Years) Post Graduate Certificate in Education with QTS		
Phase:	Consolidation	Week:	6

Welcome to the weekly Mentor, Trainee and Link Tutor newsletter from the Department of Early Years.

This is a 10-week Professional Practice Placement (PPP) which sees the trainees undertaking teaching requirements from since around week 4 at **80% whole class teaching**. In essence, this means that trainees should be teaching **full-time, whole class** for the last 6 weeks, with PPA for the other 20% of the timetable. If your trainee is not meeting this expectation from this week, then please do discuss this with the trainee's Link Tutor as soon as possible.

During **Weekly Development Meetings** (WDM), Mentors will complete a **Weekly Development Summary** (WDS) each week, and a **Lesson Observation** (LO) from week 2 (a minimum of 8 LOs should be completed throughout this PPP) with the trainee. Link Tutors have **4 Quality Assurance** (QA) meeting points with Mentors and Trainees, these will be agreed individually with you to best suit school/teaching requirements.

Mentors, please see the relevant information below which relates to the **EYPGCE** trainee that you are mentoring. If you have any further questions or queries, then please do contact **Amanda Casey** (Professional Practice Quality Lead (**PPQL**) for EYPGCE Placements) using this email address Caseya@edgehill.ac.uk

Link Tutors please do check out the **TEAMS** chat that has been set up for you to ask questions and share successes. Remember to book in **QA3**, as this is the time to meet with Mentors, both before and when undertaking the **JOINT LESSON OBSERVATION**.

Trainees you have been well prepared for this final PPP, please use all available opportunities to ensure that you are able to plan, teach and assess all learners, under the expert guidance of your Mentors. You will mostly be teaching full-time now (from week 4 onwards), so again, ensure you are well prepared to undertake this expectation.

Weekly intended curriculum expectations linked to CCF:

The weekly **Strand Component Tracker**, and **Subject Component Tracker**, can be found on Mentor Space. These documents are used to track the progression of teaching and pedagogical knowledge in the EYFS and KS1 curriculums **and** the ITE strands (e.g. High Expectations, How Pupils Learn, Adaptive Teaching, Professional Behaviours and Assessment).

Mentor Focus:

In the main, trainees will be teaching 80% of the timetable with 20% PPA, from week 4 onwards.

For trainees allocated to **Reception** class, 80% planning, teaching and assessment, includes **enhancing 8 areas of provision** across the setting.

For trainees allocated to a Key Stage 1 class, 80% planning, teaching and assessment includes teaching all areas not already taught. However, if schools have planned, for example History/Geography, Art/DT on a rotation basis, then please try to ensure that you are able to observe and discuss the corresponding subjects that you are not teaching, within the Professional Practice experience, with those teachers.

It is hugely important that by the end of this Consolidation PPP, ALL trainees have taught/observed and discussed ALL Areas of Learning (EYFS) Prime and Specific AND taught/observed ALL Subjects within the English Primary National Curriculum.

We would suggest that during WDMs Mentors and Trainees track the teaching/observing of the areas of learning and/or the subjects, to ensure full coverage by the end of the Consolidation Professional Practice.

Observation of experts to support training suggestions:

If it is felt that trainees would benefit from observing expert colleagues in other classes teach, then please find time to schedule this in during some part of the trainees PPA time.

Trainees would also benefit from professional conversations with key staff, for example EYFS Lead, Key Stage 1 Lead, Assessment Lead, Core Subject Leads, and any other expert colleague deemed appropriate to your trainee and their developing needs.

Research and Resources:

All relevant information related to this Professional Practice Placement, for Mentors and Link Tutors, can be accessed via Mentor Space

Link Tutor: Notices

Link Tutors, please access the **Link Tutor Space** tab, on Mentor Space, for further support and guidance of this Professional Practice Placement.

Alternatively, please email me or call my office number. These details can be found on our **EYPGCE Consolidation PPP Teams Chat** link. I will send weekly reminders and updates using the Teams platform.

Please remember to update Abyasa as soon as a QA meeting has been concluded, this helps with the 'QAing' of the trainee's progress.

Trainee: Where to find SUPPORT

Trainees if you require support with:

ACADEMIC WORK – contact your Module Leader or Supervisor or Learning Services on [EHU Library/Learning Services](#)

EYPGCE PROGRAMME – contact Jackie Sumner as PL at Sumnerj@edgehill.ac.uk or Amanda Casey as APL on Caseya@edgehill.ac.uk

MONEY ADVICE (inc PPP Travel Expenses) – contact the team on [EHU Money Advice](#)

PLACEMENT – contact the Placement Team at primaryplacements@edgehill.ac.uk or Amanda Casey (PPQL) on Caseya@edgehill.ac.uk

STUDENT SUPPORT – contact the Catalyst team on [EHU Student Support](#)

WELLBEING – contact the wellbeing team on [EHU Wellbeing](#)