



Welcome to the weekly mentor, trainee and link tutor briefing from the Primary Education Department.

Course	PGCE Primary 5- 11 with QTS		
Phase:	Consolidation	Week:	6

Weekly intended curriculum expectations linked to ITTECF:

High Expectations:

- Know whole school approaches to bullying, recognise different types of bullying and implement strategies to support individuals and the whole class.

How Pupils Learn / Classroom Practice / Adaptive Teaching:

- Be able to use formative assessments and 1 page profiles to adapt delivery and support to ensure success for all pupils.
- Know that sequences of learning must break down learning into small steps to take account of all learners (including those with SEND) from the outset.

Professional Behaviours:

- Understand how to tailor support for individual pupils, implement and evaluate.

Assessment:

- Understand how schools use data to set targets and monitor progress and communicate data for accountability to stakeholders.

Mentor Focus:

80% Teaching: Trainees should now be teaching 80% of the class timetable (or be well on their way to doing so soon). If they have not yet reached this point, or you are concerned that the trainee is unlikely to do so, please speak to your link tutor at the earliest opportunity. A bespoke pathway forward for the remaining weeks can then be discussed on a case-by-case basis.

Positive News: Please share any positive news about trainees' progression so far! It is always good to hear positive stories about the impact our Edge Hill trainees are having on placement.

WDS and Lesson Observations: As the placement moves into week 6, trainees should already have the following documents completed on their Abyasa timeline:

- 5 Weekly Development Summaries
- 5 Lesson Observations

If you have any issues, queries or concerns, please do not hesitate to contact your assigned **link tutor** at the earliest opportunity. They will be able to offer guidance, support and answer many of your questions (or find a colleague who can). If your query is about your link tutor, please email the Professional Practice and Quality Lead, Virginia Kay kayv@edgehill.ac.uk.

Here is a reminder of the expectations for the Consolidation Professional Practice:

Phase	Consolidation			
Minimum hours in classrooms (including observing experts, teaching, co-teaching each week.)	Week 1 - 4	Progressive teaching of a range of subjects		
	Week 5 +	Trainees should have an opportunity to experience 6 weeks of 80% contact ratio teaching. The 80% refers to a full teaching timetable as is typically defined by your school. This may be adapted to provide additional support and input in		
Mentoring - Minimum hours of mentoring each week	1.5 hours. (This includes your weekly observation and weekly development meeting)	PPA Time (School based)	20%	
Subject coverage All trainees must have an opportunity to plan, teach and assess	Systematic synthetic phonics: Plan, teach and assess a sequence of SSP lessons	Core subjects: Plan, teach and assess all core subject lessons as per your class curriculum.	Foundation subjects: Plan, teach and assess all foundation subjects as per your class curriculum ensuring coverage of all foundation subject	
Wider opportunities (based on opportunity)	Plan and deliver an extra-curricular club	Deliver an assembly or collective worship.	Attend pupil progress meetings	Attend school trip
	Attend parents evening or event and contribute to report writing	Supervise play times	Set and respond to homework	Meet/greet/dismiss children
	Register children	Attend staff meetings/INSET	Attend multi-agency meeting	

Observation of experts to support training suggestions:

In preparation for the 6th Weekly Development Summary meeting, it may be beneficial for trainees to speak to the following colleagues/experts in school:

SENCo – regarding assessment, one page profiles and sequences of learning

Safeguarding lead -regarding anti-bullying measures and how to respond to individual cases identified

Data Manager/SLT – to discuss how school uses data to set targets and monitor progress

Research and Resources:

Anti-bullying: Here is the Government's guidance on dealing with bullying in school: <https://www.gov.uk/bullying-at-school>

One Page Profiles: Here is some further information from the Lancashire County Council webpages [click here](#)

Information on lesson sequencing
<https://www.educasciences.org/lesson-planning-strategies-lesson-sequencing-strategies>

Link Tutor:	Trainee:
<p>Thank you for supporting your trainee(s) through their Consolidation Professional Practice.</p> <p><u>Progress Support Plans:</u> If you have any trainees currently working on a Progress Support Plan, or mentors who believe that this may be necessary, please keep me informed kayv@edgehill.ac.uk</p> <p><u>Abyasa:</u> Please check that the trainees are continuing to receive their weekly entitlement to 1 WDS and 1 lesson observation. If not, please could you have a brief chat with the mentors.</p> <p><u>QA3:</u> Many of you will have arranged your QA3 visits by this point. Encourage mentors to arrange for a TA to be present to cover the final portion of the lesson. This will enable you to have the discussion with the trainee and mentor within the hour. Please ensure that all QA1, 2 and 3 paperwork is fully complete and submitted.</p> <p><u>Mentor Training:</u> FoE Mentoring have been active in emailing all school-based colleagues who are yet to complete the Core and Phase training. Please continue to chase up any training gaps and ensure that the relevant box is updated on InPlace once your mentor has watched the recording.</p> <p>If you have any questions, queries or issues, please use the MS Teams chat function. A member of the team will aim to respond as soon as possible. However, trainee-specific issues should be emailed directly to kayv@edgehill.ac.uk</p>	<p>Over the half-way mark! Please read the key messages for this week.</p> <p><u>Teaching Progression:</u> You should now have reached the point where you teach 80% of the class teacher's timetable. If you are not quite there yet, please do not worry. If you are only teaching at 60-70%, focus on the quality of those lessons and making sure that you are prepared to move to 80% as soon as possible. It is important that you aim to reach the 80% in order to be adequately prepared for your career as an ECT in September.</p> <p><u>Queries:</u> Please speak to your mentor or email your link tutor as your first points of contact. For additional enquiries, please email me at kayv@edgehill.ac.uk</p>